

Information package:

**Strategic Planning &
Reporting Officer**

Applications close 11:59pm Sunday 26 July 2026

Strategic Planning & Reporting Officer

Join Riverina Water in a newly created corporate planning role that will shape how we plan, measure and report organisational performance.

Working across the organisation, you'll coordinate Riverina Water's Integrated Planning & Reporting framework, organisational performance reporting and strategic planning activities, helping ensure informed decision-making and continuous improvement.

This is an exciting opportunity for someone who enjoys bringing together data, people and strategy to improve organisational outcomes.

What's in it for you?

- Attractive salary of **\$104,164.32 – \$117,237.64 plus 17.5% superannuation**.
- Enjoy a **9-day fortnight (70 hours)**, giving you **26 long weekends every year**.
- Access fantastic employee benefits, including a discounted gym membership, employee wellbeing program and supplied corporate uniform.
- Be part of a supportive and collaborative workplace that values professional development, innovation and continuous improvement.
- Play a key role in shaping the future direction of one of regional NSW's leading water utilities.

How can you apply?

See our careers page for all the information you need to apply rwcc.nsw.gov.au/jobs

To chat about this opportunity, please contact Joshua Lang- Manager Customer, Engagement & Strategy via email jlang@rwcc.nsw.gov.au or phone 0411 743 362.

To be considered for this position you must currently have the right to work in Australia.

Applications will be accepted until **11:59pm Sunday 26 July 2026**.

Riverina Water is an EEO employer. We promote an inclusive workplace and encourage applicants who reflect diversity of gender, culture, experience, and skills.

Strategic Planning & Reporting Officer

Please review the information available and should you have questions or wish to discuss the position, please contact me.

The position

The Strategic Planning & Reporting Officer coordinates Riverina Water's corporate planning and organisational reporting functions. The role sits within the Corporate Services directorate and works across all business areas, connecting operational activity to strategic priorities through integrated planning, performance monitoring and regulatory reporting.

The position ensures Riverina Water meets its legislative and regulatory planning obligations under the NSW IP&R framework. Your work will inform decision-making by the Board and management through high-quality reporting and analysis, contribute to continuous improvement, and support Riverina Water in planning and delivering vital services to its community.

Qualifications and skills required

Applicants are expected to address the selection criteria when applying for this position.

It is expected that applicants address the key selection criteria and can demonstrate their competencies and relevant experiences.

Remuneration and benefits

Riverina Water enjoys a favorable reputation as a satisfying and rewarding workplace. The Hammond Avenue site is the location of practical and modern workplaces including the administration, workshops, works depot, store and main filtration plant. All buildings and vehicles are smoke-free workplaces, and staff welfare through work health and safety and other provisions is a priority.

The commencing salary for this position is \$104,164.32 - \$117,237.64. In addition, we contribute 5.5% additional superannuation (17.5% superannuation for current financial year), and employees may salary sacrifice or make personal (non-tax deductible) contributions for additional super.

I would welcome the opportunity to discuss this exciting opportunity with you and look forward to your application. I can be contacted via phone 0411 743 362 or email jlang@rwcc.nsw.gov.au.

Regards,

Joshua Lang
Manager Customer, Engagement & Strategy

Position description

STRATEGIC PLANNING & REPORTING OFFICER

POSITION TITLE:	Strategic Planning & Reporting Officer	Date created: 2026 Modified: 2026 Reviewed: Annually Approved by: A Crakanthorp
REPORTS TO:	Manager Customer, Engagement & Strategy	
NUMBER OF DIRECT REPORTS:	Nil	
DIRECTORATE:	Corporate Services	

Purpose of Position

The Strategic Planning & Reporting Officer is responsible for coordinating and supporting Riverina Water's integrated planning and organisational reporting and performance functions. The position ensures compliance with legislative and regulatory planning and reporting requirements, supports the alignment of strategic priorities and organisational business plans, and contributes to the delivery of informed, evidence-based decision-making across Riverina Water.

Key Responsibilities

1. Coordinate the development, review, implementation and reporting of Riverina Water's Integrated Planning and Reporting (IP&R) framework documents, including strategic plans, delivery programs, operational plans and annual reporting requirements.
2. Coordinate and manage organisational performance reporting processes, including monitoring and reporting of strategic actions, key performance indicators, business activity measures and continuous improvement initiatives.
3. Coordinate regulatory and compliance reporting requirements relevant to Riverina Water, including but not limited to Local Water Utilities data returns, benchmarking and performance reporting obligations.
4. Coordinate Riverina Water's obligations under the NSW DCCEEW Regulatory Assurance Framework for Local Water Utilities, including the collection, validation and submission of assurance information and monitoring of regulatory performance requirements.
5. Support the alignment, monitoring and reporting of organisational strategies, plans and frameworks across the organisation.
6. Develop, maintain and improve reporting systems, templates, processes and tools to support accurate, timely and consistent organisational planning and reporting outcomes.
7. Collate organisational, operational and customer performance data to support informed decision-making and strategic improvement.

8. Prepare high-quality reports, briefing materials, presentations and Board reporting content relating to organisational planning, performance and strategic initiatives.
9. Liaise with internal stakeholders across all business areas to coordinate planning, reporting and performance activities and ensure organisational alignment and accountability.
10. Support service reviews, strategic projects and organisational improvement initiatives through research, analysis, facilitation and reporting activities.
11. Maintain awareness and compliance with relevant legislation, guidelines, frameworks and organisational policies relating to local government planning, reporting and governance requirements.
12. Contribute positively to team planning, collaboration and continuous improvement activities within the Customer, Engagement & Strategy function
13. Undertake additional responsibilities aligned with the role, as directed from time to time

Selection criteria:

Applicants are expected to address the selection criteria when applying for this position:

Essential

1. Tertiary qualifications in Business, Public Administration, Management, Local Government or a related discipline; and/or demonstrated equivalent experience.
2. Demonstrated experience in corporate planning, organisational performance and reporting, including Integrated Planning & Reporting (IP&R) or comparable strategic planning and reporting frameworks.
3. Excellent written communication skills, including experience preparing reports, briefing papers and strategic documentation for management, executive and/or Board-level audiences.
4. Strong analytical and problem-solving skills, with the ability to interpret information, identify trends and support evidence-based decision-making.
5. Well-developed interpersonal skills, including the ability to build productive working relationships and collaborate effectively with stakeholders across all levels of an organisation.
6. Excellent organisational and project coordination skills, with the ability to manage multiple priorities, coordinate contributions from diverse stakeholders and deliver quality outcomes within agreed timeframes.

Desirable

8. Experience using Power BI, dashboard reporting or other data visualisation tools.
9. Experience in continuous improvement, business improvement, service reviews or organisational performance initiatives.
10. Knowledge of local government, water utility or public sector planning, governance and reporting environments.

Riverina Water overview

History

Southern Riverina Water County Council was incorporated in 1938 to make reticulated water available to towns and villages in the Shires of Lockhart, Kyeamba, Mitchell and part of Culcairn Shire. The remaining part of Culcairn Shire and the Shires of Urana and Holbrook were subsequently added, as was the Municipality of Wagga Wagga in 1945. In 1981 Kyeamba and Mitchell Shire areas were included in Wagga Wagga City area.

Water supply infrastructure was established with the Murrumbidgee River at Wagga Wagga the principal water source, and a network of treatment, pumping, storage and pipework installations.

From 1942 to 1995 Southern Riverina was also responsible for distribution of electricity in the area. The formation of the larger electricity distributors in 1995 precipitated a review of water supply administration, resulting in the decision to form a new County Council for water supply in the former Southern Riverina area. Riverina Water County Council was gazetted on 2nd May 1997.

The County District covers an area of approximately 15,500 square kilometres and contains a population of approximately 67,000 people. An estimated 60,000 people are provided with water through some 26,500 service connections. The location and development of groundwater sources has been utilised over the last thirty years, and bore water now supplies three quarters of our production.

Drinking quality water is supplied to all customers continuing a tradition of over sixty years of high service standards by a leading and innovative utility service organisation.

Infrastructure network

Riverina Water owns and operates the water supply infrastructure from the natural source to the customer's meter.

Wagga Wagga City

Water is sourced in Wagga Wagga from:

- Murrumbidgee River intake at 91 Hammond Avenue
- East Wagga Wagga borefield (Koorinal Road)
- West Wagga Wagga borefield (McNickle Road to Moorong Street)
- North Wagga Wagga borefield (East Street)

Groundwater is sourced and chlorinated for other villages with systems operating at Collingullie, Oura, Woomargama and Humula.

A small quantity of water is purchased from Goldenfields Water County Council, to supply customers near to their trunk main between Gumly Gumly and Junee.

The township and rural network also serve a number of rural customers adjacent to the trunk mains, and in the general areas of Pleasant Hills, Brucedale, Euberta and Currawarna.

Structure

PD Strategic Planning & Reporting Officer

Riverina Water County Council is a Council under the Local Government Act 1993, responsible for the construction, operation, and maintenance of water supply to the Local Government Areas of Wagga Wagga City, Federation, Greater Hume and Lockhart Shires.

Riverina Water has nine elected members, five from Wagga Wagga City, two from Greater Hume Shire Council and one from Federation Council and Lockhart Shire.

You can meet Riverina Water's Executive Leadership Team on our website.

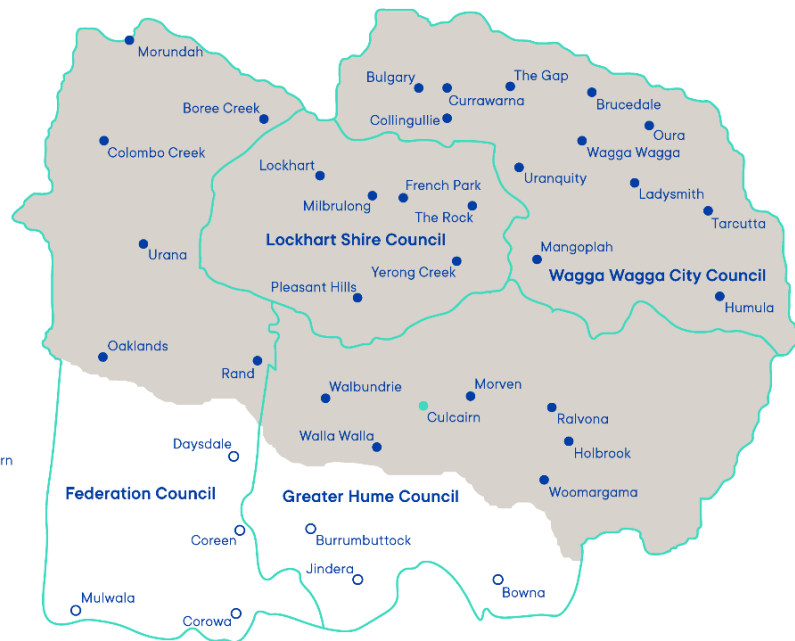
Information on our function, activities etc can be found at rwcc.nsw.gov.au.



- Water supplied to these areas
- Local government boundary
- Towns in supplied area
- Water is not supplied to all parts of Culcairn
- Towns outside supplied area



Riverina Water supply area



Organisational Structure

